



**NORTH CENTRAL TEXAS EMERGENCY COMMUNICATIONS DISTRICT
9-1-1 BOARD OF MANAGERS MEETING**

Minutes - March 7, 2019
9-1-1 Training Center Room A
600 Six Flags Drive
Arlington, Texas

President Steve Terrell called the regular meeting of the NCT9-1-1 Board of Managers to order at 12:30 PM on March 7, 2019.

Members of the Board Present:

1. Stephen Terrell – President, Mayor, City of Allen
2. Jerry Stringer – Vice-President, Commissioner, Johnson County
3. Roger Deeds – Secretary, Sheriff, Hood County
4. Kerry Crews – Justice of the Peace #2, Hunt County
5. Danny Chambers – County Judge, Somervell County
6. Pat Deen – County Judge, Parker County
7. Harold Eavenson – Sheriff, Rockwall County
8. Jeff Hodges – Councilmember, City of Prosper
9. Shane Long – County Judge, Palo Pinto County
10. La'Shadiom Shemwell – Councilmember, City of McKinney
11. Randy Stinson – Commissioner, Ellis County

Members of the Board Absent:

12. N. Lane Akin – Sheriff, Wise County
13. Matt Coates – Sheriff, Erath County
14. Steven Gorwood – Mayor, City of Balch Springs
15. Hal Richards – County Judge, Kaufman County
16. Jim Skinner – Sheriff, Collin County
17. Will Sowell – Councilmember, City of Frisco

Members of the Staff Present:

18. Mike Eastland – Executive Director
19. Monte Mercer – NCTCOG Deputy Executive Director
20. Christy Williams – Director of 9-1-1
21. David Dean – 9-1-1 GIS Data Supervisor
22. Sherry Decker – 9-1-1 Operations Manager
23. Clay Dilday – 9-1-1 Technology Manager
24. Steven Gorena – 9-1-1 Field Support Supervisor

25. Rodger Mann – 9-1-1 GIS Manager
26. Hilaria Perez – 9-1-1 Administrative Program Coordinator
27. James Powell – Deputy Counsel for NCT9-1-1
28. Josh Rawls – 9-1-1 Project Specialist
29. Molly Rendon – NCTCOG Assistant Director of Finance
30. Randy Richardson – NCTCOG Senior Fiscal Manager
31. LeAnna Russell – 9-1-1 Data Supervisor
32. Jessie Shadowens-James – 9-1-1 Project Supervisor
33. Jason Smith – 9-1-1 Operations Supervisor
34. Antonio Thompson – Temporary 9-1-1 Administrative Assistant

Visitors Present:

1. Rebecca Charles – 9-1-1 Addressing Coordinator, Ellis County Sheriff's Office
2. Jenni Fasulo – Telecommunicator, Ellis County Sheriff's Office
3. Vance Hinds – Assistant County and District Attorney, Ellis County
4. Christopher Perepiczka – Captain, Collin County Sheriff's Office
5. Carla Rolland – Telecommunicator, Ellis County Sheriff's Office

REGULAR SESSION

Action:

Item 1 Approval of January 24, 2019, Minutes

President Stephen Terrell stated the first item on the agenda was approval of the minutes from the January 24, 2019, Board meeting.

Attachment A

Upon motion made by Councilman La'Shadion Shemwell (seconded by Sheriff Harold Eavenson), and by unanimous vote of all members present, the Board approved the minutes of the January Board of Managers meeting.

Item 2 Appointments to the NCT9-1-1 Strategic Advisory Committee

Christy Williams presented the recommended slate of appointments to the NCT9-1-1 Strategic Advisory Committee. The NCT9-1-1 Strategic Advisory Committee will advise on programmatic strategy, whereas the Board deals with policy. The primary purpose of the Strategic Advisory Committee is to foster cooperation, collaboration, planning, development, and the implementation of regional plans for NCT9-1-1. NCT9-1-1 staff selected appointees based on their area of expertise. The committee will be made up of members from the Public Safety Answering Points (PSAP), Emergency Management, Geographic Information Systems (GIS), Information Technology (IT), Fire, and Emergency Medical Services (EMS). Former Regional Advisory Committee members who were not eligible to serve on the NCT9-1-1 Executive Board were also offered positions on the NCT9-1-1 Strategic Advisory Committee. This committee will be informal with no bylaws or voting rights, but that can change at the discretion of the Board.

Attachment B

Upon a motion from Secretary Roger Deeds (seconded by Councilmember Jeff Hodges), and by unanimous vote of all members present, the Board approved the appointments to the NCT9-1-1 Strategic Advisory Committee.

The appointees are as follows:

POLICE

1. Lance Arnold – Chief of Police, City of Weatherford
2. Bobby Mendez – Chief of Police, City of Dublin
3. Steve Smith – Chief Deputy, Hood County

FIRE

4. Mark Poindexter – Firefighter, City of Rockwall
5. Mark Metdker – Fire Chief, City of Celina

MEDICAL

6. Thomas Stidham – Emergency Medical Coordinator Supervisor, North Central Texas Trauma Regional Advisory Council
7. Traci Becker – PSAP Supervisor/Paramedic, LifeCare EMS

EMC

8. Steve Howie – Emergency Manager, Kaufman County

PSC CHAIR

9. Christine Wirth – Support Service Manager/PSAP Supervisor Committee Chair, City of Seagoville

PSAP MANAGER-URBAN/RURAL

10. Shellie Taylor – Communications Manager, City of Allen
11. Brenda Reynolds – Dispatch Supervisor, City of Mineral Wells

GIS COORDINATOR URBAN/RURAL

12. Bret Fenster – GIS Manager, Collin County
13. Cindy Stafford – 9-1-1 Addressing / GIS Administrator, Hood County

INFORMATIONAL TECHNOLOGY

14. Aaron Irwin – I.T. Administrator Public Safety, City of Allen

RAC CARRYOVER

15. Michael Baldwin – Chief of Police, City of Hudson Oaks
16. Melanie Cagle – Captain, Navarro County
17. Dwayne Griffin – Chief Deputy, Somervell County
18. Craig Johnson – Chief Deputy, Wise County
19. Pam Palmisano – Commander, Collin County
20. Carl Smith – Chief of Police, City of Midlothian

Item 3 Resolution Adopting NCT9-1-1 Policy on Third-Party Access to Telecommunications Towers

Christy Williams asked for approval of the NCT9-1-1 policy on third-party access to telecommunications towers. Over the past two years, NCT9-1-1 built a microwave network for 9-1-1 call delivery which included the construction of telecommunications towers. Interlocal agreements were executed for each of these towers and included the ability for third-party vendors to add equipment to the NCT9-1-1 towers. The revenue generated from the third parties would be to for cost recovery and to cover maintenance of the towers.

Attachment C

Motion made by Commissioner Jerry Stringer (seconded by Judge Kerry Crews) to table this item until the language of the policy and interlocal agreement is clarified.

INFORMATIONAL ITEMS

Item 4 GIS Disbursement/Maintenance Model Presentation

Rodger Mann and David Dean presented an overview of the current GIS disbursement and maintenance model including concerns presented by some addressing coordinators. Staff will meet with the county addressing coordinators and will bring back a new model to the June Board of Managers meeting for consideration.

Item 5 Quarterly Financial Report

Christy Williams reported on the status of the budget for the quarter. The current budget format does not present a clear picture because the first portion of the fiscal year was in the Commission on State Emergency Communications (CSEC) format and NCT9-1-1 is transitioning to a new budget format. The preliminary fiscal year 2020 budget will be presented at the June Board of Managers meeting. A Board of Managers budget workshop will also be scheduled for interested Board members.

Attachment D

The Board was also briefed on the CSEC funding closeout and transition from the state program to a district. The Board was advised that CSEC denied a large part of the obligated funds.

Item 6 Legislative Update

Christy Williams provided a legislative update. The Texas 9-1-1 Alliance took legislation forward about the use of unmanned aerial systems (UAS) for addressing activities, House Bill 3164. The Board will be provided an update at the June Board of Managers meeting. NCT9-1-1 staff attended the Texas NENA 9-1-1 Goes to Austin and met with several State Representatives on this house bill.

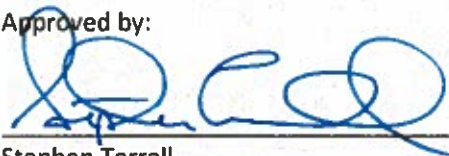
Item 7 Director of 9-1-1 Report

1. Christy Williams advised that a Board of Managers Orientation and Training will be held at the next Board of Managers meeting in June. This will be a two hour training will be held on Thursday, June 6, 2019, at 10:00 AM.
2. The Board will be provided a preliminary overview of the fiscal year 2020 budget in June. A workshop will be scheduled prior to staff requesting approval at the September Board meeting.
3. There were four service interruptions that occurred in the last quarter of 2018. After action reports were done following the event. In response to these service interruptions, staff initiated a mitigation project. Two third-party companies are working with staff to create a mitigation report to be presented at the June Board meeting.
4. A highlight of staff accomplishments from the previous quarter was provided.
Attachment E
5. The Quarterly Performance Report was provided in the Board packet and a new format is being created.
Attachment F

6. All Board correspondence will be sent from Christy Williams. Instructions on the electronic invitations were provided. Firewalls may block invitations, so members were asked to make sure that they are getting invitations. Staff will send out a second calendar invitation to make sure that all members have notification of the meeting.
7. Christy Williams advised that a new interlocal agreement was sent out to cover the short time frame from the creation date of the district through the end of the fiscal year. There were questions and concerns about the new agreements. As our commitment to increase engagement with the end users, NCT9-1-1 staff will be hosting workshops to go over the agreement.

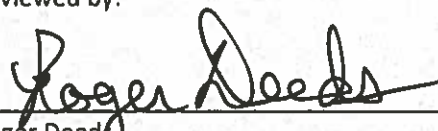
A motion to adjourn the meeting was made by Secretary Roger Deeds (and seconded by Councilmember Jeff Hodges). There being no other business, President Stephen Terrell adjourned the meeting at 2:20 PM.

Approved by:



Stephen Terrell
President, NCT9-1-1 Board of Managers
Mayor, City of Allen

Reviewed by:



Roger Deeds
Secretary, NCT9-1-1 Board of Managers
Sheriff, Hood County