



**NORTH CENTRAL TEXAS EMERGENCY COMMUNICATIONS DISTRICT
9-1-1 BOARD OF MANAGERS MEETING**

Minutes – June 3, 2021

Zoom Videoconference Link:

<https://nctcog.zoom.us/j/86739242744?pwd=OFpILOxBRctXUEUyUkNLNE03QkhIQTO9>

Public Toll-Free Call-In Number: 1-855-965-2480

Meeting ID: 867 3924 2744 #

President, Roger Deeds called the meeting of the NCT9-1-1 Board of Managers to order at 12:30 PM on June 3, 2021.

Members of the Board Present:

1. Roger Deeds – President, Sheriff, Hood County
2. Jeff Hodges – Vice-President, Councilmember, City of Prosper
3. Hal Richards – Secretary, County Judge, Kaufman County
4. N. Lane Akin – Sheriff, Wise County
5. Jennifer Berthiaume – Mayor Pro Tem, City of Murphy
6. Danny Chambers – County Judge, Somervell County
7. Frederick Frazier – Councilmember, City of McKinney
8. Terry Garrett – Sheriff, Rockwall County
9. Darrell Hale – Commissioner, Collin County
10. Cullen King – Councilmember, City of Sachse
11. Chris Schulmeister – Councilmember, City of Allen
12. Randy Stinson – Commissioner, Ellis County
13. Mike White – Commissioner, Johnson County

Members of the Board Absent:

1. Matt Coates – Sheriff, Erath County
2. Kerry Crews – Judge (JOP), Hunt County
3. Pat Deen – County Judge, Parker County
4. Shane Long – County Judge, Palo Pinto County
5. Eddie Perry – Commissioner, Navarro County

Members of the Staff Present:

1. Christy Williams – Director of NCT9-1-1
2. Clay Dilday – 9-1-1 Technology Manager
3. Kari Gamez – 9-1-1 Sr. Administrative Assistant
4. Rodger Mann – 9-1-1 GIS Manager
5. Norman Marquart – NCTCOG Fiscal Manager
6. Monte Mercer – NCTCOG Deputy Executive Director
7. Amelia Mueller – 9-1-1 Communications Coordinator
8. Hilaria Perez – 9-1-1 Administrative Program Coordinator
9. James Powell – Deputy Counsel for NCT9-1-1
10. Molly Rendon – NCTCOG Director of Administration

11. Randy Richardson – NCTCOG Sr. Fiscal Manager
12. Jessie Shadowens-James – 9-1-1 Strategic Services Manager
13. Jason Smith – 9-1-1 Operations Supervisor

REGULAR SESSION

Action:

Item 1 Approval of March 4, 2021, Minutes

President Roger Deeds stated that the minutes to be approved were from the March 4, 2021, Board meeting.

Attachment A

Upon a motion by Sheriff Lane Akin (seconded by Councilmember Jeff Hodges) and by unanimous vote of all members present, the Board approved the minutes of the March 4, 2021, Board of Managers meeting.

Item 2 Resolution Authorizing Agreements with Public Safety Answering Points (PSAPs) for 9-1-1 Service and Counties for Local Addressing and GIS Services

NCT9-1-1 provides regional 9-1-1 service utilizing a network of 40+ member PSAPs. In order to provide such services, NCT9-1-1 requires each PSAP to enter into an agreement outlining the responsibilities of both parties to ensure proper operation and maintenance of the systems utilized for the provision of 9-1-1 emergency communications services.

NCT9-1-1 also provides GIS services to its member counties. In addition to these services and when funding allows, NCT9-1-1 provides member counties disbursements in exchange for maintaining accurate addressing data. To manage these services and maintenance disbursements, NCT9-1-1 requires each county to enter into an agreement outlining the responsibilities of each party.

In an effort to ensure transparency and work in partnership with the affected jurisdictions, NCT9-1-1 invited programmatic staff from the PSAPs and counties to participate in the review process. In addition, NCT9-1-1 worked with the Strategic Advisory Committee to review and approve the agreements as written.

Agreement Timeline	
March 20, 2021	Draft agreements, which included staff's recommended changes were sent to PSAPs, counties, and Strategic Advisory Committee (SAC) members for feedback and questions.
April 9, 2021	Deadline for PSAPs/counties/SAC to submit feedback on the agreements.
April 26, 2021	Come-and-go GIS ILA workshop held which allowed counties and SAC members to join and ask any outstanding questions.
April 27, 2021 and April 29, 2021	Come-and-go PSAP ILA workshops held which allowed PSAP supervisors and SAC members to join and ask any outstanding questions.
May 2021	Agreements finalized. Where possible, edits were made to the agreement to accommodate requests.
May 18, 2021	Agreements taken to the SAC for endorsement.
June 3, 2021	NCT9-1-1 seeks Board approval for the agreements.

July-September 2021	NCT9-1-1 staff will work with PSAPs and counties to gather signatures using DocuSign.
October 1, 2021	The new agreements will take effect.

The term of the agreements will be October 1, 2021, through September 30, 2023.

Attachment B

Upon a motion by Judge Hal Richards (seconded by Mayor Pro Tem Jennifer Berthiaume) and by unanimous vote of all members present, the Board approved the resolution as presented.

INFORMATIONAL ITEMS

Item 3 The 9-1-1 Program Celebrates 30 Years

Jason Smith with NCT9-1-1 gave an overview of NCT9-1-1’s 30-year anniversary.

Item 4 National Telecommunicators’ Week

Jason Smith presented information about National Telecommunicators’ Week. NCT9-1-1 staff delivered 30-year anniversary t-shirts to the telecommunicators in the region.

Item 5 Quarterly Financial Report

Norman Marquart with NCTCOG presented the financial report for the six months ending March 31, 2021.

Attachment C

Item 6 FY2022 Budget Process Overview

Christy Williams with NCT9-1-1 provided an overview of the budget process to the Board. A draft budget will be provided in late July with the option to have a more in-depth workshop in August. The final budget for FY2022 will be provided to the Board at the September meeting for approval.

Item 7 Director’s Report

Boundary Dispute – Kaufman County and Henderson County are currently in a dispute regarding county boundaries. The two counties are going to work it out legally and NCT9-1-1 will adjust the boundary, as necessary. Staff is working on a policy that will come to the Board for approval. In addition to boundaries, the policy will address annexations. Memorandums of Understanding (MOUs) will also likely be required between counties as it relates to implementation of Next Generation 9-1-1.

Legislative Update – The final version of HB2911 looks very different than the initial version presented in the House of Representatives. The version presented to the Governor for signature includes funding for the implementation of Next Generation, but no fee increases on phone bills. Christy requested Board members reach out to their legislative representatives and/or contacts to advocate for a fee increase next session.

September Board Meeting – The September meeting is tentatively planned to be held in person. More information will be provided closer to the date. There was discussion on how to structure meetings going forward (in person or remote). Open Meetings requirements will be a factor in our options going forward.

District Public Hearing – The District is required to hold a public hearing every three years to vote on continuation of the District. The Board will be reminded in September, but the meeting will take place before our regular Board meeting in December.

Texas NENA Award Recipients – The following staff and PSAP personnel received awards at the TX NENA 2021 Awards: Bret Batchelor (Training Professional of the Year), Ricky Huff (TC of the Year, Springtown PD), Rodger Mann (Technology Professional of the Year), Amelia Mueller (Public Education Professional of the Year).

Attachment D

Culture Champion – Amelia Mueller was chosen as the first Culture Champion for NCT9-1-1 for exhibiting the NCT9-1-1 values of heart, commitment, and collaboration. NCT9-1-1 plans to recognize culture champions quarterly at Board meetings.

Attachment E

Quarterly Reporting – Quarterly call statistics are provided to the Board as an attachment for review.

Attachment F

Accomplishments and Achievements – NCT9-1-1 accomplishments were reviewed for the period of March-May 2021.

Attachment G

Board Attendance – Attendance from the previous six Board meetings were included for review.

Attachment H

OTHER BUSINESS

Upon a motion by Mayor Pro Tem Jennifer Berthiaume (seconded by Councilmember Jeff Hodges) and by unanimous vote of all members present, the meeting was adjourned at 1:10 PM.