 RapidDeploy RadiusPlus End-User Task List

**Completion of this checklist affirms that you have attended training in one of the options provide by NCT9-1-1 and feel confident in your ability to perform my duties utilizing this mapping solution. This Checklist is due to be completed and return by EOB December 24, 2021.**

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| --- | --- | --- | --- |
| **Name** | | **Department Name** | **Date** |
|  | |  |  |
| # | Task Description | | Initial for Completion |
| 1 | Successfully Log on to the RadiusPlus Mapping Solution | |  |
| 2 | Locate your Position/Agent ID # | |  |
| 3 | Locate the ‘Change Password’ option for your profile | |  |
| 4 | Demonstrate the ability to change map layers | |  |
| 5 | Demonstrate the ability to Zoom-In and Zoom-Out on the Map | |  |
| 6 | Reset your map view back to the default map view | |  |
| 7 | View all calls for your agency geographically | |  |
| 8 | View all calls for your agency in list form | |  |
| 9 | Utilize the search function in the ‘All calls’ tab to search closed calls for your ECC | |  |
| 10 | Locate the ‘Signals’ Queue in the ‘My calls’ tab | |  |
| 11 | Utilize the ‘Create call’ function to a cell phone using the RadiusPlus Mapping Solution | |  |
| 12 | Search your agency address and locate it on the map | |  |
| 13 | Save the agency address as the address for the call you just created | |  |
| 14 | Locate the ‘What3Words’ address information for the address you saved | |  |
| 15 | Locate the call cards in the ‘Location timeline’ and ‘Additional data’ tabs in the call drawer | |  |
| 16 | Successfully initiate a RapidVideo session | |  |
| 17 | Successfully send a RapidLocate message | |  |
| 18 | Successfully send a SMSChat message | |  |
| 19 | Clear/close all your position calls | |  |
| 20 | Successfully Log out of the RadiusPlus Mapping Solution | |  |
| **Agency Supervisor Printed Name** | | **Agency Supervisor Signature** | **Date** |
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